



OFFICE OF THE
MUNICIPALITY, NABARANGPUR
NABARANGPUR (ODISHA), PIN- 764059
E-mail-municipalityngpr@gmail.com



No. 4699

Date. 14.10.2026

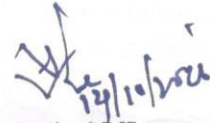
Quotation/Tender Call Notice.

Scaled quotations/tenders are invited from interested reputed Travel Agency/Tour Operators or private individuals for providing 1(One) No of **White Colour** Electric Driven Vehicle (EV) having seating capacity not more than ten including Driver along with AC facilities, which shall conform to the Terms and conditions of Finance Department Office Letter No. 14583/04.06.2026 ,15836/27.05.2025 & Memo No.30464 dated.06.09.2019 for official use in Nabarangpur Municipality on monthly rent basis. The quotation is to be received by the undersigned on or before 5.00 P.M on dated 29.10.2026 through registered post/ speed post At- Nabarangpur Municipality, Po/Ps-Nabarangpur, Dist- Nabarangpur, Pin-764059 within the working hour from 10.00 A.M to 5.00 P.M. The rate should be inclusive of all taxes. The bid paper received before date/time or any other mode will be rejected automaticity. The quotation will be opened on dt.30.10.2026 at 11.00 A.M in the office premises in presence of the bidder/Firm/Agency or their authorized representatives if any. The undersigned reserve the rights to accept or reject any or all quotation without assigned any reason thereof. For more details enquiry, Quotationer may contact to the Nabarangpur Municipality Office within the Official working hour (Mobile No. 9777266886). The details quotation call paper will be available in the official web site [https:// www.nawarangpurm.in /](https://www.nawarangpurm.in/) and <https://www.nabarangpur.odisha.gov.in.> (from date 15. 10.2026 at 10:00 A.M to 26.10.2026 at 05:00 P.M.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, fitness Certificate, Valid Contract carriage permit proof up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gently and obedient in nature.
4. The paper cost @Rs. 1000/- (non refundable) and EMD @ Rs. 5000/- as specified in quotation paper should be deposited in shape of Bank Draft in favour of The Executive Officer, Nabarangpur Municipality from any nationalized bank and attached the same alone with quotation paper.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding charging unit and lubricants)
6. The hiring charges do not include charging cost. Cost@ Rs. 2/- per KM towards charging of the vehicle, will be provided to the service provider.
7. The details of the make and year of manufacture of the vehicle, Registration No. mileage (Kms covered) and name of the Driver with Driving license No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II)
8. The Quotation completed in all respect should reach the undersigned on or before 29.10.2026 by 5.00 P.M and shall be opened on the date. 30.10.2026 at 11.00 in presence

of the bidders or their authorized representatives.

9. The application form of quotation/tender containing general Bid Information and Terms and condition for Hiring of vehicles etc. will be available in website www.nabarangpurm.in of Municipality, Nabarangpur from dt. 15.10.2026 to 26.10.2026. Before quoted bidders must follow the term and condition mentioned in the Annexure-I for kind reference.

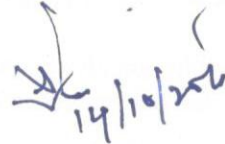


Executive Officer,
Nabarangpur Municipality

Date. 14.10.2026

Memo No. 4700

Copy submitted to the Deputy Secretary to Govt. Information & Public Relation Deptt. Govt. of Odisha, Bhubaneswar for favour of kind information with a request of one time publication in two Daily Odia News paper within a minimum space at the I & PR rate on or before 15.10.2026 for the information of general public.



Executive Officer,
Nabarangpur Municipality

Date. 14.10.2026

Memo No. 4701 /NM-2026

Copy submitted to the Collector & District Magistrate, Nabarangpur / Project Director, DRDA Nabarangpur / Sub-Collector, Nabarangpur for favour of kind information with a request to display the quotation call in their office notice board for wide publication.

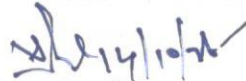


Executive Officer,
Nabarangpur Municipality

Date. 14.10.2026

Memo No. 4702 /NM-2026

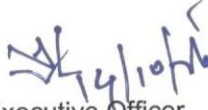
Copy submitted to the Informatics Officer, NIC Nabarangpur for information with a request of host the tender in the District Portal for wide publicity. A copy submitted to this office for necessary information for record and evidence.



Executive Officer,
Nabarangpur Municipality

TERMS & CONDITION

1. The hired vehicle, during the period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness certificate, Valid Contract Carriage Permit, Proof up-to-date payment etc. and D.L of the driver available all the times.
2. The Office shall not be responsible any damage / loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of charging, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of the spare parts, lubricating, gear box & different coolant, Tires & tubes, battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same of better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle not report regularly the authority will be liberty to terminate the agreement without any prior notice.
7. Monthly hire charge and reimbursement towards cost of charging (as per actual) of the selected bidder will be paid in every succeeding month, as per as within fifteen days of the submission of bills by the service provider and no advance will be made.
8. The vehicle should not be more than 3 (Three) years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case of the service provider intends to withdraw the servicers of his vehicle and terminates the agreement, it shall be mandatory upon him to grant one month before such withdrawal of service and termination of agreement.
11. If the bidder violets any of the terms of contract, government shall forfeit the entire amount of security deposit.
12. The authority reserves the right to reject any or all the bids without assigning any reason thereof.

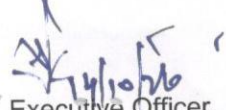

Executive Officer,
Nabarangpur Municipality

TENDER PAPER FOR
GENERAL INFORMATION FOR HIRING VEHICLE

1	Name of the Owner of Vehicle	:	
2	Complete Address of the Owner of Vehicle	:	
3	Registration No of Vehicle	:	
4	Date of Registration	:	
5	Year of Manufacture	:	
6	Make & Model	:	
7	Type of Vehicle(AC/Non-AC)	:	
8	Fitness Certificate Validity	:	
9	Permit Validity	:	
10	Insurance Validity	:	
11	Pollution Certificate Validity	:	
12	Name & Address of the Driver	:	
13	D.L No & Validity of the D.L of the Driver	:	
14	Proposed hire Charge of the Vehicle per Month excluding chagrining Including all kind of taxes & (Quotation rate must be mentioned in both word & figure)	:	

15	Milage	:	
16	Contract no of Driver	:	
17	Valid GST/PAN No.		

Certified that the information submitted above is true to the best of my knowledge and belief.


Executive Officer,
Nabarangpur Municipality

Seal & Signature of the Quotationer / Tender

