

OFFICE OF THE NABARANGPUR MUNICIPALITY

NABARANGPUR (ODISHA), PIN- 764059

E-mail- [municipalityngpr@gmail.com](mailto:municipalityngpr@gmail.com) TEL./FAX. NO.- 06858-222031

Tender Call Notice No: 3490/NM-2025-26, Dated: 18.08.2025

**Short Tender Call Notice**

Bid Documents consisting of Work, Estimated Cost, Cost of Tender Paper, Bid Nabarangpur Declaration from, time of completion, Class of contractors and the set of terms and conditions of contract and other necessary documents can be seen from the Nabarangpur Municipality website i.e. [www.nabarangpurm.in](http://www.nabarangpurm.in) prescribed short tender call notice can be seen and obtained from cashier section of Nabarangpur Municipality during office hour.

1. Name of the Work : As per Tender call Notice
2. No. of works : As per Tender call Notice
3. Estimated Cost : As per Tender call Notice
4. Period of Completion : 01 Month
5. Purchase of tender paper : From Dt. 19.08.25 10.00 A.M to 29.08.25, 12:00 P.M
6. Last date & time for receipt of tender paper (Hard Copy) : 29.08.25 at 1:00 P.M
7. Tender will be opened on : 4:00 P.M. hours of Dt 29.08.25
8. Name and address of the Officer inviting tender : Executive Officer, Nabarangpur Municipality

  
Executive Office

Nabarangpur Municipality

Memo No. 3491 /NM-2024 , Date: 18.08.2025

Copy submitted to the District Magistrate & Collector, Nabarangpur/ Additional District Magistrate, Nabarangpur/ P. D, DUDA, Nabarangpur/ Sub-Collector, Nabarangpur/ Tahsildar, Nabarangpur/ B.D.O., Nabarangpur/ Executive Engineer, P.W.D (R.B) Division, Nabarangpur/ with a request to place the same in their office Notice Board for wide circulation.

  
Executive Office

Nabarangpur Municipality

Memo No. 3492

Dt. 18.08.2025

Copy forwarded to the e.mail: [ipr.adv@gmail.com](mailto:ipr.adv@gmail.com) with copy to [iprenews@gmail.com](mailto:iprenews@gmail.com) for information and necessary with a request to publish the tender on one daily odia wide circulated local newspaper for one day only with reference to the letter No 1078/HUD dtd 20.01.21 of H & UD Deptt. Govt. of Odisha.

  
Executive Office

Nabarangpur Municipality

Memo No. 3493 /NM-2024 , Date: 18.08.2025

Copy to Accountant / Cashier / Officer Notice Board, for information and wide publication/concern case records for reference. Copy to MIS Computer programmer Nabarangpur Municipality, for favour information and necessary action to hoist the tender in official portal i.e. [www.nabarangpurm.in](http://www.nabarangpurm.in) for wide publicity.

  
Executive Office

Nabarangpur Municipality



OFFICE OF THE  
**MUNICIPALITY, NABARANGPUR**

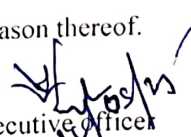
NABARANGPUR (ODISHA), PIN- 764059

E-mail-municipalityngpr@gmail.com

The Executive Officer, Nabarangpur Municipality on behalf of Municipality invites sealed tenders from the intending eligible class contractors registered with the State Govt. and Municipal Contractor under Nabarangpur Municipality for the works mentioned below in prescribed Forms in conformity with Tender Call Notice.

Sl. No	Name of the Project	Estimate cost	Cost of EMD	Cost of Tender Paper	Class of contractor.	Completion period
1	2	3	4	5	6	7
01	Construction of Drain with Paver Block Road from PWD Road to Srikan res near Nilakantha Temple in Ward No-02	169482.00	1695.00	600.00	"D" & "C"	01 Month
02	Construction of Paver Block Road & Drain in front of Mahadev School Guli in Ward No 05	1,27,333.00	1273.00	600.00	"D" & "C"	01 Month
03	Construction of Paver Block Road with Drain near Sunil Sahu Res at LIC Colony Ward No 05	1,69,486.00	1695.00	600.00	"D" & "C"	01 Month
04	Construction of Paver Block Road with Drain from Chandra Gadaba res to Damrugada res at Gadabaguda Ward No 13	1,40,179.00	1402.00	600.00	"D" & "C"	01 Month
05	Construction of Culvert at Darubandha Sahi near (Mani res ) in ward No 09	1,27,183.00	1272.00	600.00	"D" & "C"	01 Month
06	Construction of Drain from Municipality well to Kaliprasad patra house as well as Repairing the CC Road from Bonsi xerox to Motilal Jain in Ward No 11	1,69,482.00	1697.00	600.00	"D" & "C"	01 Month
07	Construction of Culvert at Sankhari sahi end in Ward No 11	1,69,486.00	1699.00	600.00	"D" & "C"	01 Month
08	Construction of Drain from Sankhari Sahi end Culvert to Pujari Sahi end Culvert in Ward No 11	1,69,489.00	1699.00	600.00	"D" & "C"	01 Month

- Bid documents consisting of works, estimated cost, cost of Tender Paper, EMD., time of completion, class of contractor, the schedule of quantities and the set of terms and condition of contract and other necessary documents can be seen in the website [www.nawarangpurm.in](http://www.nawarangpurm.in) & Notice Board of Nabarangpur Municipality during Office hour.
- Bids must be accompanied by Earnest money deposit in shape of Money receipt / NSC/ Demand draft /KVP/F.D. /TDR/ from any Nationalized Bank Bid Nabarangpur of the amount specified for the work in the table Col.4 above, pledged in favour of Executive Officer, Nabarangpur Municipality.
- Purchase of Tender paper from Dt. 19.08.25 (10.00 A.M.) to 29.08.25 up to (12:00 P.M.) at office hour.
- Last date & time for receipt of tender paper (Hard copy) on dt. 29.08.25 up to 1:00 P.M. in the Municipal office in specified tender box.
- Tender will be opened on dt.29.08.25 at 04.00 P.M. (on wards) in the Office of the undersigned in the Presence of the bidders who wish to attend.
- After the date and time of receipt of bid is over, the original demand draft towards cost of Bid Documents shall be submitted in the Office of the undersigned on or before date and time of opening of Bid as Specified at Para 4 & 5 above, during Office hours on working days failing which the bid will be summarily rejected.
- The cost of tender paper in Money Receipt/ demand draft issued from any Nationalized Bank may be prepared in the name of the Executive Officer, Nabarangpur Municipality mentioned under Col. 5 above payable at Nabarangpur Branch separately i.e. towards paper cost of each Bid respectively. (Non-refundable).
- Other details can be seen in the Bidding documents.
- The Authority reserves the right to cancel any or all the Bids without assigning any reason thereof.

  
 Executive Officer  
 Nabarangpur Municipality



# **INSTRUCTION TO BIDDER**

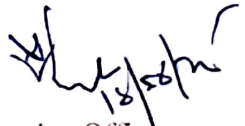
## **Detail of documents to be furnished**

- a. Demand Draft/Money receipt towards tender cost.
- b. Duly pledged EMD
- c. Valid GST clearance certificate
- d. PAN Card
- e. Valid Registration Certificate (Both State Govt. & Enlisted Municipal Contractor)
- f. Affidavit regarding correctness of information/certificate
- g. Valid Labour License
- h. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) can be imposed only for a successful bidder vide Order No. 4889 W Dt: 05.04.2021 from Works Department, Govt. of Odisha, by way of Demand Draft/T.D.R. along with other papers at the time of Agreement.

Sl. No.	Range of Difference between the Estimated cost put to Tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
1	Below 5%	No Additional Performance Security
2	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
3	From 10% and above	150% of (Difference between estimated cost put to tender and Bid Amount)

- i. In case of S.C./S.T. candidates applied for in Annexure-III affidavit price preference as SC/ST candidate then he shall have to produce along with technical bid an affidavit before the Executive Magistrate that he has not taken more than three works on preference ground in the last financial year in any Govt. organization. Application in Annexure-III affidavit for price preference as SC/ST candidate without submission of the affidavit in Technical bid shall be out rightly rejected during the Technical Evaluation.
- j. Bidder should not have been black listed by any Govt / Govt undertaking on bid submission date. Self-Declaration Certificate by the bidder in the form of affidavit is to be submitted.
- k. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/ formats attached to the Short Tender Call Notice at annexure-III to VI
1. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in the prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid will be liable for rejection.
2. Documents of valid successful bidders will be verified with the original before signing the agreement.

Contractor

  
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Eligibility Criteria:-

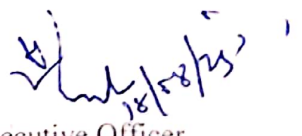
1. The eligibility criteria for participation in this tender are given below. The tenderers should go through these eligibility criteria before purchasing the tender documents. Tenderer(s) not fulfilling the eligibility criteria and submit the tender, can do so at their own risk, as the tender will summarily be rejected.

Authorities as specified in tender call notice shall not be considered at all.

- a. The intending tenderer(s) should have the valid Registration Certificate as on date of the required class as mentioned in Col-6 of the table in DTCN.
  - b. The intending tenderer(s) should have up to date valid ITCC, (PAN) GST Clearance, Labour License.
  - c. D.D./T.D.R. for differential amount of the tendered rate(-)quoted rate at the time of Agreement.
  - d. Valid Registration Certificate (Both State Govt. & Municipal Registered Contractor)
  - e. Demand Draft towards tender cost.
  - f. Bidder should not have been black listed by any Govt / Govt Undertaking on bid submission date. Self-Declaration Certificate by the bidder in the form of affidavit is to be submitted.
  - g. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/formats attached to the Short Tender Call Notice at annexure-I to V.
  - h. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in the prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid(s) will be liable for rejection
2. Filled up sealed tenders in complete shape will be received as per Short Tender Call Notice .

Tender containing extraneous conditions not covered by the conditions here-in-before and hereinafter provided and quoting rates of units different from those prescribed in the tender Schedules will be liable for rejection. No Tenderer will be permitted to furnish tender in their own Manuscript form.

Contractor

  
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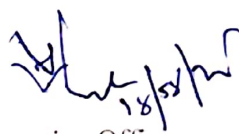
## GENERAL CONDITION OF CONTRACT

1. The written agreement in Municipal Form No. Will to be entered into between the successful tenderer here-in-after called the contractor and the Nabarangpur Municipality shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the State Govt.
2. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) can be imposed only for a successful bidder vide Order No. 4559/W Dt. 05.04.2021 from Works Department, Govt. of Odisha, by way of Demand Draft/T.D.R. along with other papers at the time of Agreement.

Sl. No.	Range of Difference between the Estimated cost put to Tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
1	Below 5%	No Additional Performance Security
2	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
3	From 10% and above	150% of (Difference between estimated cost put to tender and Bid Amount)

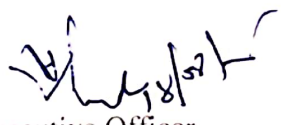
3. All the rates and prices in the tender shall cover all taxes viz Central or State Sales Tax, GST, any other local taxes, ferry, tollages charges and royalties and any other charges.
4. The work is to be completed in all respects within the period mentioned in column 7 of Short Tender Call Notice in days from the date of written order shall be treated as date of commencement to the work.
5. After opening the tenders if a tenderer withdraws him/her self from the competition during the Validity of tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund.
6. The Earnest Money Deposit of the unsuccessful tenderers who are not awarded with the work will be refunded on application after the tender is finalized
7. Request for transfer/ adjustment of earnest money deposit from other works will not be entertained.
8. Any request from the tender in respect of addition, alternations, modifications, corrections, etc. or Either terms or conditions of rates of his tender after opening of the tenders will not be considered.
9. The successful tenderer shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time. Unless otherwise specified in the conditions or contract.
10. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials, medical and labour and food for stuffs etc.

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Executive Officer

11. The detailed list of successful bidder against each work will be displayed in the Office Notice Board. Acceptance letter of the tender will be intimated to the successful tenderer in writing. The successful Bidder can collect the letter of acceptance from the office within 7(seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay. The tenderer is to deposit the initial Nabarangpur deposit and sign the agreement as prescribed in the Notice Inviting Tenders.
12. Canvassing in any form is prohibited and the tenders submitted by the tenderer who resort to canvassing will be rejected and the tenderer will not be allowed to tender for any other works in this Organization.
13. Details of drawing and specifications if any as are not supplied with the tender documents for the work may be seen in the Office of the Executive Officer, Nabarangpur Municipality on working days during working hours.
14. No escalation of cost in respect of labour, POL, materials & other item. If any will be entertained during the course of execution of work.
15. On no account the contract work should be assigned or subject to sublet without prior approval of Municipality, Nabarangpur and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing, The contractor should be duly liable to the Municipality for any compensation payable by Municipality to any quarter and in such case the same would be recovered from the contractor.
16. The contractor should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the labourers engaged by him for the work.
17. The Lowest Tendered shall submit the quality test certificate report of materials used in work, as and when required.
18. The contractor will use HYSD bar rod for the reinforcement work and 43 grade OPC cement for execution of the work.
19. The department has the right to inspect the work and can reject partly or fully each structure if found defective in their opinion.
20. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained.
21. All safety measures are to be taken by the contractor during the execution and till final completion of work by the contractor at his own cost.
22. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.
23. All tender received will remain valid for period of **30 days** from the date of receipt of tender.
24. The authority reserves the right to reject or cancel any or all the Tenders without Assigning any reason thereof.

Contractor

  
Executive Officer



**DECLARATION CERTIFICATE**

(As per Section-I, Sl. 3 of DTCN)

1. I/ We have visited the site and have fully acquainted with the local situation regarding the materials, labour and factors pertaining to the work for completion in all respect before sumitting the tender.
2. I/ We have carefully studied the conditions of the construction, specification, contract condition and all other document relating to this work and agree to execute the same accordingly.
3. I/We solemnly pledge that I/ We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit In case there are deviation from the construction programme I/ We shall abide by the decision of Engineer-in-charge for revision of the programme and arrange for the labours, materials, equipment etc. accordingly.
4. In the event of award of the work to me/ us, I/ We undertake the entire responsibility for the structural stability to reconstruct / replace the whole or part of the component of the structure in the event of failure or improper functioning/improper construction within a period of one year from the date of completion without asking for extra payment from any account to the department.
5. I/ We undertake that I/ We shall not claim any escalation of cost on account of materials, labourers, taxes, natural calamities, public nuisance, miscreants or from any account in connection with work within execution of the work till the actual completion period and shall not be entertained by the department (Nabarangpur Municipality).
6. In case of violation of contents of department's tender documents in shape of extra conditions, or in any form, my / our offer / tender shall be rejected by the department without any intimation to me/us.

(\*) - Strike out which is not applicable

SIGNATURE OF THE BIDDER

**ANNEXURE-II****AFFIDAVIT**

(Applicable for All Bidders)

(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms. Son/ Daughter/ Wife of hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor " "(strike out whichever is not applicable) that, I/we am/ are validly registered as Class Contractor under Govt. of Odisha.
2. It is hereby declared that I/ we are not currently deprived from tendering in any Govt. Organization including NM and I/we have furnished the required eligibility documents as a valid tenderer for the above-mentioned work.
3. I/We hereby authorize and request any bank, person, firm or organization to furnish information to NM as deemed necessary by it in connection with my/our eligibility criteria and document verification related to my/our tender for the work mentioned below. I/ We also authorize NM to refer, peruse, consider & correlate my/our documents submitted in connection with other tenders of NM (if any) and I /we have no objection if such documents either in whole or part are perused, referred and considered.
4. The undersigned undertake to submit further information/ documents as may be requested for/required by NM in connection with this tender within the stipulated period to be intimated by NM either through letter or through my/our Telephone No. furnished below. Non-response to this instruction by me/us within the stipulated period shall render my/our tender as nonresponsive/incomplete and hence NM shall be at liberty to take any action as deemed fit against me/us as well as to cancel my/our tender for the work and I/ we will have no claim against such decision of NM.
5. My/our present address for correspondence is ..... and my/our Telephone Contact number is ..... and e-mail ID for correspondence is ..... I/ We shall promptly and voluntarily intimate the Tender Inviting Officer about subsequent changes, if any, of my/our telephone number, e-mail ID and address for correspondence within a week from the date of occurrence of such change(s) falling which, I/we will be held responsible for any eventual delay/gap in correspondence(s)/communication(s) between me/us and NM and subsequent follow-up action(s) and situation which may arise due to such delay/gap.
6. I/ We hereby declare that all the information and documents furnished herewith by me/us in connection with my/our tender for the work," ..... invited by NM vide Bid Reference No..... and Dt..... are true and correct.
7. (\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)

AFFIDAVIT

(Applicable for SC/ST Bidders)  
(As per Section-I, Sl. 6 of DTCN)

1. I, Sri/Smt/Ms..... Son/ Daughter/ Wife of..... hereby declare that:  
a. I am a registered..... Class ST/ SC Contactor under Govt. of Odisha  
or  
b. The Partnership Firm/ Private Ltd. Company named/ titled, as "..... is a registered SC/ST Contractor under Govt. of Odisha within the ambit specified in Works Department Resolution No.27748 dt. 11.10.77 and I, Sri/Smt/Ms..... Son/ Daughter/ Wife of is the authorized signatory on behalf of the Firm/Company (scanned authorization copy with my signature duly certified and attested/identified has been submitted online with our tender).  
[Tick (a) or (b) above whichever is applicable and fill up accordingly.]
2. As per Works Department, Govt. of Odisha Resolution No.27748 dt. 11.10.77, I/ My Firm am/is entitled for exemption of 50% EMD & ISD and accordingly, I/ My Firm have/ has submitted tender for the work.
3. I/My Firm hereby submit willingness to avail price preference as ST/ SC category Civil Contractor as entitled in the aforesaid resolution.
4. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to 1 (Instruction to Bidders) of Short Tender Call Notice in support of my/our aforesaid claim for exemption of EMD have/has been duly up-loaded on-line/ submitted along with my/ our tender for the aforesaid work.
5. In addition to those, other documents and original(s), as required by Executive Officer, Nabarangpur Municipality to sustain my/our aforesaid claim shall be submitted by me/ us within a week from the date of instruction/ intimation of Executive Officer, Nabarangpur Municipality through telephone/letter/e-mail failing which my/our tender shall be liable for rejection.

(\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)

## ANNEXURE-IV

AFFIDAVIT

(Applicable for Contractors with Physical Disabilities)  
(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms..... Son/Daughter/Wife of..... hereby declare that I am a registered..... Class Contactor with Physical Disabilities within the ambit prescribed in Works Department, Odisha-Resolution No.23924 dt.8.11.91.
2. As per the said Resolution, I am entitled for exemption of EMD and accordingly, I have submitted tender for the work.
3. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to 1 (Instruction to Bidders) of Short Tender Call Notice in support of my aforesaid claim for exemption of EMD have/ has been duly up-loaded on-line/submitted along with my tender for the work.
4. In addition to those, other documents and original(s), as required by Municipal Engineer, NM to sustain my aforesaid claim shall be submitted by me within a week from the date of instruction/intimation of Executive Officer, NM through telephone/letter/email failing which my tender shall be liable for rejection.

(Deponent)



AFFIDAVIT

(Applicable for Engineer Contractors Intending to Avail Exemption of EMD as per OPWD Code)

(As per Section-I, Sl. 4 of DTCN)

- 1) I, Sri/Smt/Ms. .... hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor " ..... "(strike out whichever is not applicable) do hereby solemnly affirm and state as follows.
- 2) That, I/we am/ are a registered ..... Class Engineer Contractor.
- 3) That, I/we herewith claim exemption of EMD during the year.....for participation in the tender for this work.
- 4) That, I/ we have not exhausted the facility available to me/us an Engineer Contractor during the year.... for exemption of EMD as per Works Deptt. Guideline & OPWD Code.
- 5) That, I/we shall ensure production of my/our valid Original Contractor's Registration Certificate (license) after or during opening of bids (as per direction of Executive Officer) for the above work for verification and also for subsequent entry of exemption of EMD (if selected as the contractor for this work and availed the exemption of EMD in my/our license as per direction of Executive Officer, within such time as directed by him failing which action, as decided by NM, may be taken against me/ us and appropriate steps may be taken by Nabarangpur Municipality to facilitate execution of the tendered work.

(\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)