



OFFICE OF THE  
**MUNICIPALITY, NABARANGPUR**

NABARANGPUR (ODISHA), PIN- 764059  
E-mail-municipalityngpr@gmail.com



Letter No. 2635

Date 13/11/2024

**QUOTATION / TENDER CALL NOTICE**

Sealed quotation are invited from reputed Travel Agency/Tour Operators or Private Individuals for providing 1(One) No of TUB 300/Bolero/Sumo Gold/Ertiga ( Bolero may be preferable )A.C Petrol/Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions of Finance Department office Memo No. 22924 dated 14.08.2023, which can be available in the Municipal Office during office hours for official use in Nabarangpur Municipality on monthly rent basis.

1. The Vehicle must be in Road worthy condition, shall not be more than 1 years old from the date of initial registration and must have registration certificate, insurance certificate, fitness certificate, pollution certificate valid contract carriage permit, proof up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved gently and obedient in nature.
4. A sum of Rs. 7,750/- (Seven Thousand Seven Hundred Fifty) only shall be deposited by the intending bidders in shape of Account payee bank Draft drawn in favour of Executive Officer, Nabarangpur Municipality and submitted along with the tender as security deposit. After completion process the amount will be refunded to unsuccessfully bidder.
5. The monthly rate of hire charge be quoted separately in general bid information (excluding fuel and lubricant)
6. The vehicle must achieve fuel efficiency of 10 Kms per liter as per specification.
7. The details of the make and year of manufacture of the vehicle , registration No., mileage (Kms covered per liter) and name of the Driver, Driving license No and period of validity should be specifically provided in the general bid information to be furnished with in Quotation/Tender (Annexure-II)
8. The quotation completed in all respect should reach the undersigned on or before **25.11.2024 by 5.00 P.M** noon and shall be opened on dated **26.11.2024 at 11.00 A.M** in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing general bid information and terms and condition for hiring of vehicles etc. will be available with Municipal office, Nabarangpur on working days payment of **Rs. 1000/-** from **14.11.2024 to 25.11.2024**(excluding holiday).
10. The quotation will be available in web site <https://www.nawarangpurm.in/> of Municipality, Nabarangpur from **14.11.2024 to 25.11.2024**.
11. The bidder should be deposited Rs. **1000/- (non-refundable)** in the office at the time of purchase of tender paper.
12. The motor hired for 12 monthly only and will be renewed subject to satisfaction of the authority.

Executive Officer,  
Nabarangpur Municipality

Memo No 2636

Dated 13/11/2024

Copy submitted to the Collector & District Magistrate, Nabarangpur/ Project Director, District Urban Development Agency, Nabarangpur/Sub-Collector, Nabarangpur / BDO, Nabarangpur /Tahasildar, Nabarangpur for favour of kind information with request to display in their Office Notice Board for wide publication.

Executive Officer,  
Nabarangpur Municipality

Memo No 2637

Dated 13/11/2024

Copy submitted to the District Informatics Officer , NIC, Nabarangpur/ District e-Governance Manager, Nabarangpur for favour of kind information and request to wide publication and upload in the in the District Web Portal/ Website.

Executive Officer,  
Nabarangpur Municipality

Memo No 2638

Dated 13/11/2024

Copy to Account Section/Cash Section/Establishment Section/All section/Notice Board of Nabarangpur Municipality Office for information of public.

Executive Officer,  
Nabarangpur Municipality

## **TERMS & CONDITION**

1. The hired vehicle , during the period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness certificate, Valid Contract Carriage Permit, Proof up-to-date payment etc. and D.L of the driver available all the times.
2. The Office shall not be responsible any damage /loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of the spare parts, lubricating oil of Engine, gear box & different coolant, Tires & tubes, battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same of better model shall be provided by the owner of the vehicle /bidder.
6. In case of the vehicle not report regularly the authority will be liberty to terminate the agreement without any prior notice.
7. Monthly hire charge and reimbursement towards cost of fuel (as per actual) of the selected bidder will be paid in every succeeding month, as per as within fifteen days of the submission of bills by the service provider and no advance will be made.
8. The vehicle should not be more than 1 (One) year old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case of the service provider intends to withdraw the servicers of his vehicle and terminates the agreement, it shall be mandatory upon him to grant one month before such withdrawal of service and termination of agreement.
11. If the bidder violets any of the terms of contract, government shall forfeit the entire amount of security deposit.
12. The authority reserves the right to reject any or all the bids without assigning any reason thereof.

  
Executive Officer,  
Nabarangpur Municipality

## TENDER PAPER FOR GENERAL INFORMATION FOR HIRING VEHICLE

1	Name of the Owner of Vehicle	:-	
2	Complete Address of the Owner of Vehicle	:-	
3	Registration No of Vehicle	:-	
4	Date of registration		
5	Year of Manufacture		
6	Make & Model		
7	Type of Vehicle(AC/Non-AC)		
8	Fitness Certificate Validity	:-	
9	Permit Validity	:-	
10	Insurance Validity	:-	
11	Pollution Certificate Validity	:-	
12	Name & Address of the Driver	:-	
13	D.L No & Validity of the D.L of the Driver	:-	
14	Proposed hire Charge of the Vehicle per Month excluding fuel	:-	
15	Rate of the fuel consumption / Millage per liter	:-	
16	Contract Number of the Service Provider(Tenderer/Quotationer	:-	
17	Contract No. of Driver	:-	

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the  
Quotationer / Tenderer