

OFFICE OF THE NABARANGPUR MUNICIPALITY

NABARANGPUR (ODISHA), PIN- 764059

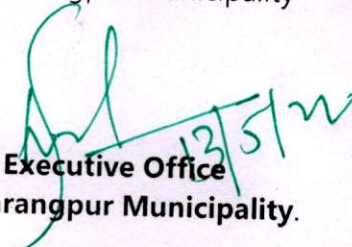
E-mail- [municipalityngpr@gmail.com](mailto:municipalityngpr@gmail.com) TEL./FAX. NO.- 06858-222031

No: 1294 /NM-22, Dated: 13/05/22

**Short Tender Call Notice**

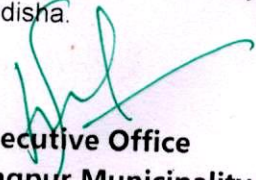
Bid Documents consisting of Work, Estimated Cost, Cost of Tender Paper, Bid Nabarangpur Declaration from, time of completion, Class of contractors and the set of terms and conditions of contract and other necessary documents can be seen from the Nabarangpur Municipality website i.e. [www.nabarangpurm.in](http://www.nabarangpurm.in) and prescribed short tender call notice can be seen and obtained from cashier section of Nabarangpur Municipality during office hour.

- |    |  |   |   |
|----|--|---|---|
| 1. | Name of the Work   | : | As per Tender call Notice   |
| 2. | No. of works   | : | As per Tender call Notice   |
| 3. | Estimated Cost   | : | As per Tender call Notice   |
| 4. | Period of Completion                                       | : | 15 days   |
| 5. | Purchase of tender paper                                   | : | From Dt. 17.05.2022 7:30 A.M to<br>23.05.2022, 11:00 A.M<br>23.05.2022 at 11:00 A.M |
| 6. | Last date & time for receipt of<br>tender paper(Hard Copy) | : | 12:00 P.M. hours of Dt 23.05.2022   |
| 7. | Tender will be opened on                                   | : | Executive Officer, Nabarangpur Municipality   |
| 8. | Name and address of the<br>Officer inviting tender         | : |   |

  
Executive Office  
Nabarangpur Municipality.

Memo No. 1295 /NM-2022 , Date: 13/05/22

Copy submitted to the Collector, Nabarangpur/ Project Director, DRDA-cum-DUDA, Nabarangpur / Sub-Collector, Nabarangpur/ Executive Engineer R&B Division, Nabarangpur for kind information with request to display the tender notice in their respective notice board for wide publication. Copy forwarded to the e.mail: [ipr.adv@gmail.com](mailto:ipr.adv@gmail.com) with copy to [iprenews@gmail.com](mailto:iprenews@gmail.com) for information and necessary with a request to publish the tender on one daily odia wide circulated local newspaper for one day only with reference to the letter No 1078/HUD dtd 20.01.21 of H & UD Deptt. Govt. of Odisha.

  
Executive Office  
Nabarangpur Municipality.

Memo No. 1296 /NM-2022 , Date: 13/05/22

Copy to Accountant / Cashier / Officer Notice Board, for information and wide publication/concern case records for reference. Copy to MIS Computer programmer Nabarangpur Municipality, for favour information and necessary action to hoist the tender in official portal i.e. [www.nabarangpurm.in](http://www.nabarangpurm.in) for wide publicity.

  
Executive Office  
Nabarangpur Municipality



## **DETAILED SHORT TENDER CALL NOTICE INVITATION OF TENDERS:**

The Executive Officer, Nabarangpur Municipality on behalf of Municipality invites sealed tenders from the intending eligible class contractors registered with the State Govt. and Municipal Contractors under Nabarangpur Municipality for the works mentioned below in prescribed Forms in conformity with Short Tender Call Notice.

Sl. No	Name of the Project	Estimate cost	Cost of EMD	Cost of Tender Paper	Class of contractor	Completion period
1	2	3	4	5	6	7
01	Cleaning of Drain silt from Infront of Police Station Culvert to Back side of Police Station, (0.00m to 150m)	37,500.00	No EMD Required only Bid Declaration form may be submitted	472.00	"D" & "C"	30 days
02	Cleaning of Drain silt & Repairing of the drain wall from Back side of Police Station to Gayatri Cement Shop (150m to 475m)	1,53,900.00		708.00	"D" & "C"	30 days
03	Cleaning of Drain silt & Repairing of the drain wall from Gayatri Cement Shop to DCB Bank ( 475m to 600m)	98,000.00		472.00	"D" & "C"	30 days
04	Cleaning of Drain silt & Repairing of the drain wall from DCB Bank to Near Womens College Hanuman Temple (600m to 808m)	1,57,900.00		708.00	"D" & "C"	30 days
05	Cleaning of Drain silt from Near Womens College Culvert to Parents Pride Public School (808m to 1580m)	1,13,500.00		708.00	"D" & "C"	30 days
06	Cleaning of Drain silt from Womens College Corner boundary to Akhandalamani Temple Gate (0.00m to 384m)	2,00,000.00		708.00	"D" & "C"	30 days
07	Cleaning of Drain silt from Akhandalamani Temple Gate to Kartik Temple (384m to 553m)	77,500.00		472.00	"D" & "C"	30 days
08	Cleaning of Drain silt from Kartik Temple to Darubandha sahi Culvert (553m to 1011m)	57,100.00		472.00	"D" & "C"	30 days
09	Cleaning of Drain silt from Darubandha sahi Culvert to Open field via Hotel Manisha (1001 to 2501m)	1,61,400.00		708.00	"D" & "C"	30 days

1. Bid documents consisting of works, estimated cost, cost of Tender Paper, No EMD is required as per memorandum no. 5984 dtd. 27.04.21 of works department, Govt. of Odisha. But Bid Nabarangpur declaration(Annexure-III) should be furnish by the bidder., time of completion, class of contractor, the schedule of quantities and the set of terms and condition of contract and other necessary documents can be seen in the website [www.nawarangpurm.in](http://www.nawarangpurm.in) & Notice Board of Nabarangpur Municipality during Office hour.

2. Bids must be accompanied by Earnest money deposit in shape of Money receipt / NSC/ Demand draft /KVP/F.D. /TDR/ from any Nationalized Bank Bid Nabarangpur of the amount specified for the work in the table Col.4 above, pledged in favour of Executive Officer, Nabarangpur Municipality.
3. Purchase of Tender paper from Dt. 17.05.2022 (7:30 A.M.) to 23.05. 2022.up to (11:00 A.M.) at office hour.
4. Last date & time for receipt of tender paper (Hard copy) on dt. 23.05.20022 up to 11:00 A.M. in the Municipal office in specified tender box.
5. Tender will be opened on dt.23.05.2022 at 12.00 P.M. (on wards) in the Office of the undersigned in the Presence of the bidders who wish to attend.
6. After the date and time of receipt of bid is over, the original demand draft towards cost of Bid Documents shall be submitted in the Office of the undersigned on or before date and time of opening of Bid as Specified at Para 4 & 5 above, during Office hours on working days failing which the bid will be summarily rejected.
7. The cost of tender paper in Money Receipt/ demand draft issued from any Nationalized Bank may be prepared in the name of the Executive Officer, Nabarangpur Municipality mentioned under Col. 5 above payable at Nabarangpur Branch separately i.e. towards paper cost of each Bid respectively. (Non-refundable).
8. Other details can be seen in the Bidding documents.
9. The Authority reserves the right to cancel any or all the Bids without assigning any reason thereof.

  
**Executive Officer**  
**Nabarangpur Municipality**



# **INSTRUCTION TO BIDDER**

## **Detail of documents to be furnished**

- a. Demand Draft/Money receipt towards tender cost.
- b. No EMD is required as per memorandum no. 5984 dtd. 27.04.21 of works department, Govt. of Odisha. But **Bid Nabarangpur declaration(Annexure-III)** should be furnish by the bidder
- c. Valid GST clearance certificate
- d. PAN Card
- e. Valid Registration Certificate (Both State Govt. & Enlisted Municipal Contractor)
- f. Affidavit regarding correctness of information/certificate
- g. Valid Labour License
- h. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) can be imposed only for a successful bidder vide Order No. 13286/ W, dated 07/9/ 17 from Works Department, Govt. of Odisha, by way of Demand Draft/T.D.R. along with other papers at the time of Agreement.
- i. In case of S.C./S.T. candidates applied for in Annexure-IV affidavit price preference as SC/ST candidate then he shall have to produce along with technical bid an affidavit before the Executive Magistrate that he has not taken more than three works on preference ground in the last financial year in any Govt. organisation. Application in Annexure-IV affidavit for price preference as SC/ST candidate without submission of the affidavit in Technical bid shall be out rightly rejected during the Technical Evaluation.
- j. Bidder should not have been black listed by any Govt / Govt undertaking on bid submission date. SelfDeclaration Certificate by the bidder in the form of affidavit is to be submitted.
- k. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/ formats attached to the Short Tender Call Notice at annexure-III to VI
1. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in t: prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid will be liable for rejection.
2. Documents of valid successful bidders will be verified with the original before signing the agreement.

## **Eligibility Criteria:-**

1. The eligibility criteria for participation in this tender are given below. The tenderers should go through these eligibility criteria before purchasing the tender documents. Tenderer(s) not fulfilling the eligibility criteria and submit the tender, can do so at their own risk, as the tender will summarily be rejected. Authorities as specified in tender call notice shall not be considered at all.
  - a. The intending tenderer(s) should have the valid Registration Certificate as on date of the required class as mentioned in Col-6 of the table in DTCN.
  - b. The intending tenderer(s) should have up to date valid ITCC, (PAN) GST Clearance, Labour License.
  - c. D.D./T.D.R. for differential amount of the tendered rate(-)quoted rate at the time of Agreement.

- g. Valid Registration Certificate (Both State Govt. & Municipal Registered Contractor)
  - h. Demand Draft towards tender cost.
  - i. Bidder should not have been black listed by any Govt / Govt Undertaking on bid submission date. Self-Declaration Certificate by the bidder in the form of affidavit is to be submitted.
  - j. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/formats attached to the Short Tender Call Notice at annexure-III to VI.
  - k. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in the prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid(s) will be liable for rejection.
2. Filled up sealed tenders in complete shape will be received as per Short Tender Call Notice .

Tender containing extraneous conditions not covered by the conditions here-in-before and hereinafter provided and quoting rates of units different from those prescribed in the tender Schedules will be liable for rejection. No Tenderer will be permitted to furnish tender in their own Manuscript form

  
**Executive Officer**  
**Nabarangpur Municipality**



## **GENERAL CONDITION OF CONTRACT**

1. The written agreement in Municipal Form No. Will to be entered into between the successful tenderer here-in-after called the contractor and the Nabarangpur Municipality shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the State Govt.
2. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) can be imposed only for a successful bidder vide Order No. 13286/ W, dated 07/9/ 17 from Works Department, Govt. of Odisha, by way of Demand Draft/T.D.R. along with other papers at the time of Agreement.
3. All the rates and prices in the tender shall cover all taxes viz Central or State Sales Tax, GST, any other local taxes, ferry, tollages charges and royalties and any other charges.
4. The work is to be completed in all respects within the period mentioned in column 7 of Short Tender Call Notice in days from the date of written order shall be treated as date of commencement to the work.
5. After opening the tenders if a tenderer withdraws him/her self from the competition during the Validity of tender. The EMI) received along with the tender shall be forfeited and credited to the Municipal Fund.
6. The Earnest Money Deposit of the unsuccessful tenderers who are not awarded with the work will be refunded on application after the tender is finalized
7. Request for transfer/ adjustment of earnest money deposit from other works will not be entertained.
8. Any request from the tender in respect of addition, alternations, modifications, corrections, etc. or Either terms or conditions of rates of his tender after opening of the tenders will not be considered.
9. The successful tenderer shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time. Unless otherwise specified in the conditions or contract.
10. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials, medical and labour and food for stuffs etc.
11. The detailed list of successful bidder against each work will be displayed in the Office Notice Board. Acceptance letter of the tender will be intimated to the successful tenderer in writing. The successful Bidder can collect the letter of acceptance from the office within 7(seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay. The tenderer is to deposit the initial Nabarangpur deposit and sign the agreement as prescribed in the Notice Inviting Tenders.
12. Canvassing in any form is prohibited and the tenders submitted by the tenderer who resort to canvassing will be rejected and the tenderer will not be allowed to tender for any other works in this Organization.

13. Details of drawing and specifications if any as are not supplied with the tender documents for the work may be seen in the Office of the Executive Officer, Nabarangpur Municipality on working days during working hours.
14. No escalation of cost in respect of labour, POL, materials & other item. If any will be entertained during the course of execution of work.
15. On no account the contract work should be assigned or subject to sublet without prior approval of Municipality, Nabarangpur and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing. The contractor should be duly liable to the Municipality for any compensation payable by Municipality to any quarter and in such case the same would be recovered from the contractor.
16. The contractor should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the labourers engaged by him for the work.
17. The Lowest Tendered shall submit the quality test certificate report of materials used in work. as and when required.
18. The contractor will use HYSD bar rod for the reinforcement work and 43 grade OPC cement for execution of the work.
19. The department has the right to inspect the work and can reject partly or fully each structure if found defective in their opinion.
20. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained.
21. All safety measures are to be taken by the contractor during the execution and till final completion of work by the contractor at his own cost.
22. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.
23. All tender received will remain valid for period of **30 days** from the date of receipt of tender.
24. The authority reserves the right to reject or cancel any or all the Tenders without Assigning any reason thereof.

  
**Executive Officer**  
**Nabarangpur Municipality**



## ANNEXURE-I

### DECLARATION CERTIFICATE

(As per Section-I, Sl. 3 of DTCN)

1. I/ We have visited the site and have fully acquainted with the local situation regarding the materials, labour and factors pertaining to the work for completion in all respect before summing the tender.
2. I/ We have carefully studied the conditions of the construction, specification, contract condition and all other document relating to this work and agree to execute the same accordingly.
3. I/We solemnly pledge that I/ We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit In case there are deviation from the construction programme I/ We shall abide by the decision of Engineer-in-charge for revision of the programme and arrange for the labours, materials, equipments etc. accordingly.
4. In the event of award of the work to me/ us, I/ We undertake the entire responsibility for the structural stability to reconstruct / replace the whole or part of the component of the structure in the event of failure or improper functioning/improper construction within a period of one year from the date of completion without asking for extra payment from any account to the department.
5. I/ We undertake that I/ We shall not claim any escalation of cost on account of materials, labourers, taxes, natural calamities, public nuisance, miscreants or from any account in connection with work within execution of the work till the actual completion period and shall not be entertained by the department (Nabarangpur Municipality).
6. In case of violation of contents of department's tender documents in shape of extra conditions, or in any form, my / our offer / tender shall be rejected by the department without any intimation to me/us.

(\*) - Strike out which is not applicable

SIGNATURE OF THE BIDDER

## ANNEXURE-II

### AFFIDAVIT

(Applicable for All Bidders)

(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms. Son/ Daughter/ Wife of hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor " "(strike out whichever is not applicable) that, I/we am/ are validly registered as Class Contractor under Govt. of Odisha.
2. It is hereby declared that I/ we are not currently deprived from tendering in any Govt. Organisation including NM and I/we have furnished the required eligibility documents as a valid tenderer for the above mentioned work.
3. I/We hereby authorise and request any bank, person, firm or organisation to furnish information to NM as deemed necessary by it in connection with my/our eligibility criteria and document verification related to my/our tender for the work mentioned below. I/ We also authorise NM to refer, peruse, consider & correlate my/our documents submitted in connection with other tenders of NM (if any) and I /we have no objection if such documents either in whole or part are perused, referred and considered.
4. The undersigned undertake to submit further information/ documents as may be requested for/required by NM in connection with this tender within the stipulated period to be intimated by NM either through letter or through my/our Telephone No. furnished below. Non-response to this instruction by me/us within the stipulated period shall render my/our tender as nonresponsive/incomplete and hence NM shall be at liberty to take any action as deemed fit against me/us as well as to cancel my/our tender for the work and I/ we will have no claim against such decision of NM.
5. My/our present address for correspondence is .....and my/our Telephone Contact number is ..... and e-mail ID for correspondence is ..... I/ We shall promptly and voluntarily intimate the Tender Inviting Officer about subsequent changes, if any, of my/our telephone number, e-mail ID and address for correspondence within a week from the date of occurrence of such change(s) falling which, I/we will be held responsible for any eventual delay/gap in correspondence(s)/communication(s) between me/us and NM and subsequent followup action(s) and situation which may arise due to such delay/gap.
6. I/ We hereby declare that all the information and documents furnished herewith by me/us in connection with my/our tender for the work," ..... " invited by NM vide Bid Reference No. .... and Dt. .... are true and correct.
7. (\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)



**Bid Nabarangpur Declaration Form**

&lt;Letter head of the bidder&gt;

Date: \_\_\_\_\_ Tender No.: \_\_\_\_\_

To [Insert complete name and address of the Authority/ Employer/ Tender Inviting Authority!]

I / We. The undersigned, declare that:

I / We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I / We accept that the Authority/ Employer/ Tender Inviting Authority shall cancel my / our empanelment and / or suspend/prohibit/debar/blacklist from participating in bidding in any contract of the State for a minimum period of 1 (one) year , if I / We are in breach of our obligation(s) under the bid conditions, because I / We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my I our Bid during the period of bid validity specified in the form of Bid; or b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (I) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Nabarangpur, in accordance with the Instructions to Bidders. I

I We understand this Bid Securing Declaration shall cease to be valid if I am / we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) after the expiration of the date of bid validity of my / our Bid.

Name of the

Bidder\* \_\_\_\_\_

Name of the person duly authorized to sign the Bid on behalf of the

Bidder\*\* \_\_\_\_\_. Title of the person signing the Bid

\_\_\_\_\_  
Signature of the person named above\_\_\_\_\_  
Date signed \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_  
In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid**(Note: In case of a Joint Venture, the Bid-Nabarangpur Declaration must be in the name of all members to the Joint Venture that submits the bid)**



**AFFIDAVIT**

(Applicable for SC/ST Bidders)  
(As per Section-I, Sl. 6 of DTCN)

1. I, Sri/Smt/Ms..... Son/ Daughter/ Wife of..... hereby declare that;

a. I am a registered..... Class ST/ SC Contactor under Govt. of Odisha

OR

b. The Partnership Firm/ Private Ltd. Company named/ titled, as "..... is a registered SC/ST Contractor under Govt. of Odisha within the ambit specified in Works Department Resolution No.27748 dt. 11.10.77 and I, Sri/Smt/Ms..... Son/ Daughter/ Wife of is the authorized signatory on behalf of the Firm/Company (scanned authorization copy with my signature duly certified and attested/identified has been submitted online with our tender).

[Tick (a) or (b) above whichever is applicable and fill up accordingly.]

2. As per Works Department, Govt. of Odisha Resolution No.27748 dt. 11.10.77, I/ My Firm am/is entitled for exemption of 50% EMI) & ISD and accordingly, I/ My Firm have/ has submitted tender for the work.
3. I/My Firm hereby submit willingness to avail price preference as ST/ SC category Civil Contractor as entitled in the aforesaid resolution.
4. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to 1 (Instruction to Bidders) of Short Tender Call Notice in support of my/our aforesaid claim for exemption of EMI) have/has been duly up-loaded on-line/ submitted along with my/ our tender for the aforesaid work.
5. In addition to those, other documents and original(s), as required by Executive Officer, Nabarangpur Municipality to sustain my/our aforesaid claim shall be submitted by me/ us within a week from the date of instruction/ intimation of Executive Officer, Nabarangpur Municipality through telephone/letter/e-mail failing which my/our tender shall be liable for rejection.

(\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company

ANNEXURE-V

**AFFIDAVIT**

(Applicable for Contractors with Physical Disabilities)  
(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms..... Son/Daughter/Wife of..... hereby declare that I am a registered..... Class Contactor with Physical Disabilities within the ambit prescribed in Works Department, Odisha-Resolution No.23924 dt.8.11.91.
2. As per the said Resolution, I am entitled for exemption of EMD) and accordingly, I have submitted tender for the work.
3. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to 1 (Instruction to Bidders) of Short Tender Call Notice in support of my aforesaid claim for exemption of EMD) have/ has been duly up-loaded on-line/submitted along with my tender for the work.
4. In addition to those, other documents and original(s), as required by Municipal Engineer, BM to sustain my aforesaid claim shall be submitted by me within a week from the date of instruction/intimation of Executive Officer, BM through telephone/letter/email failing which my tender shall be liable for rejection.

(Deponent)



AFFIDAVIT

(Applicable for Engineer Contractors Intending to Avail Exemption of EMD as per OPWD Code)

(As per Section-I, Sl. 4 of DTCN)

- 1) I, Sri/Smt/Ms. ...., hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor "....." (strike out whichever is not applicable) do hereby solemnly affirm and state as follows.
- 2) That, I/we am/ are a registered ..... Class Engineer Contractor.
- 3) That, I/we herewith claim exemption of EMD) during the year ..... for participation in the tender for this work.
- 4) That, I/ we have not exhausted the facility available to me/us an Engineer Contractor during the year.... .... for exemption of EMD) as per Works Deptt. Guideline & OPWD Code.
- 5) That, I/we shall ensure production of my/our valid Original Contractor's Registration Certificate (license) after or during opening of bids (as per direction of Executive Officer) for the above work for verification and also for subsequent entry of exemption of EMI)  
(if selected as the contractor for this work and availed the exemption of EMI) in my/our license as per direction of Executive Officer, within such time as directed by him failing which action, as decided by BM, may be taken against me/ us and appropriate steps may be taken by Nabarangpur Municipality to facilitate execution of the tendered work.

(\*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company  
with Seal of the Firm/Company)